



LLANGASTY RETREAT HOUSE

Individual Booking Form

Title of Retreat (as applicable).....

Day / Residential* **Arrival: Date:**..... **Year:**..... **Time:**.....

Departure Date:..... **Year:**..... **Time:**.....

Day group bookings are normally from 9.30am to 4pm, unless agreed otherwise

Deposit: £ A non-returnable deposit of 10% of the total cost is payable at the time of booking. Please make cheques payable to 'Llangasty Retreat House'.

Cancellation Fees: These are charged on all cancelled bookings (full or partial) and are based on the numbers given on this form or revised numbers subsequently advised in writing.

If less than 6 months notice of cancellation is given	50% of the full fee will be charged
If less than 3 months' notice	75%
If less than 1 months' notice	100%

We recommend that you consider insuring against the possibility of making a cancellation.

I confirm that I have read and understood the terms and conditions detailed on this booking form.

Signed:..... **Date:**.....

Name: (please print)

Address:

Postcode:.....

Telephone:..... **Email:**.....

Special needs: eg food/vegetarian, or mobility

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**Please delete as appropriate*